

Essex 2: In-Suite Water Shutoff

Water shut off valves are located under the washroom sink, behind cylindrical covers. Each valve operates independently and there is a separate valve for each hot and cold water line.

Depending on the size of your unit, you may have 1 or 2 pairs of shut off valves under each sink in each bathroom.



Tools required:



1. Flat blade screwdriver (optional)

2. **T-Handle wrench** - provided to original owners on possession.

If necessary, a replacement is available at the Management Office at a cost of \$15.00.

To shut off the valve:

1. Remove the cylindrical cover from each valve by pulling the cover towards you. The covers are held in by a light spring tension. If necessary, use a small flat blade screw driver to pry it away from the drywall.

2. Insert the T-Handle shutoff wrench into the valve cylinder and line it up with the square valve head.

- For **OFF**, turn the wrench clockwise about 1 and ½ turns until you feel the valve stop. The valve is now closed. Repeat on the other valves.
- To **OPEN**, turn the T-Handle wrench counter clockwise about 1 and ½ turns until you feel the valve stop. The valve is now open.

3. Once all water valves have been opened, replace the cylindrical cover by lining up the tabs with the cylinder and press in.

